



Library

Donor Information

Name

Email Address

Address

Telephone -
Area Code Telephone Number

Is the donor the sole owner of the donated material? Yes

Is this donation related to an estate? Yes No

Estate Name

Donation Acknowledgement

Is acknowledgement requested? (An acknowledgement letter can be used for tax purposes). Yes No

To whom should the acknowledgement letter be addressed? Same as donor listed above

If not donor listed above, please provide to whom the acknowledgement letter should be addressed.

Name

Address

Donation Terms

Are there any restrictions or stipulations on the donation? Yes No

If Yes, what are they?

Does the donor want any part of the gift returned if it is not added to the library collection? Yes No

Items to be returned

Donated Items

Submit Form

1. Save the completed form to your computer.
2. Attach the completed form to an email and send to lgswartwout@stritch.edu

QUESTIONS? Contact:

Laurie Swartwout
6801 North Yates Road, Box 526
Milwaukee, WI 53217
(414) 410 - 4264
lgswartwout@stritch.edu