CARDINAL STRITCH UNIVERSITY

Library

Extension of Library Services Request Form

Requirements

* Requests must be sent from a Faculty/Staff Stritch e-mail address in order to be accepted.
* Any additional extension beyond the date requested below is the responsibility of the requestor.

Instructions

1. Fill out this form.
2. Save the form.
3. Send completed form as an e-mail attachment to 'rmmcarroll@stritch.edu'.

QUESTIONS

Laurie Swartwout
(414) 410 - 4264
lgswartwout@stritch.edu

Requestor Information:

Date: _____

Faculty/Staff Name: _____ _____
First Last

Faculty/Staff Phone: _____ Faculty/Staff E-mail: _____

Student Information:

Student ID Number	Student First Name	Student Last Name	Course/Program #	New Expiration Date